



# Child Nutrition Weekly Update



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April 16, 2012

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## Status of 2012-13 Online Application/Agreement Renewal

What is the status of the 2012-2013 Online Application/Agreement Renewal? The 2012-2013 Online Application/Agreement Renewal in the Child Nutrition Technology System (CNTS) for all School Food Authorities (SFA) will be delayed this year since the CNTS is currently under major construction. The Child Nutrition Services Section is working closely with the software provider to make this transition as smooth as possible and in a timely manner. Please continue to read the Child Nutrition Weekly Update for the status of opening the 2012-2013 Online Application/Agreement Renewal as well as other pertinent information to successfully complete this annual process.

## 2012-2013 Free and Reduced Price School Meal Application and Verification Forms Approval Procedures

All School Food Authorities (SFA) are required to submit their 2012-2013 Free and Reduced Price School Meals Application and Verification Forms packet to the State Agency (SA) for approval prior to printing and distributing to households. Local Education Agencies (LEA), Charter Schools, Non-Public/Private schools and Residential Child Care Institutions (RCCI) with day students **MUST** complete the pre-approval process before the annual Agreement to operate the Federally-funded Child Nutrition programs may be approved. The template forms are attached.

**Pam Sheets**  
**Child Nutrition Services**  
**North Carolina Department of Public Instruction**  
**6324 Mail Services Center**  
**Raleigh NC 27699-6324**  
**[pamela.sheets@dpi.nc.gov](mailto:pamela.sheets@dpi.nc.gov)**

### Webinar Training

The final webinar will be conducted on April 17, 2012 at 10:00 a.m. The powerpoint slides will be posted to the Child Nutrition website to provide additional assistance, if needed, in completing the packet.

\*\*\*\*\*

Date: **April 17, 2012 (Tuesday)**

Time: **10:00 – 11:00 am**

\*\*Who should attend: **Anyone**

**TO REGISTER CLICK THE LINK BELOW or COPY AND PASTE THE LINK INTO YOUR WEB BROWSER:** <https://www1.gotomeeting.com/register/315332632>

\*\*\*\*\*

### Online Application Approval

Approval of the online application is dependent upon the approval of the Free and Reduced Price School Meals Application Packet. Please continue to read future editions of the *Child Nutrition Weekly Update* for the opening of the online application process. Our goal is to open the online application process by mid April.

### Free & Reduced Application Changes

1. Temporary Approval of an application is no longer applicable because of the year-long duration of eligibility provision. If SFAs are concerned with the authenticity of the information provided on an application, they may, on a case-by-case basis, verify the application for cause.

Temporary Free and Temporary Reduced should be removed from the "School use only" section of the 2012-2013 Free and Reduced Price School Meals Family Application.

## 2. Reduced Price Breakfast

In the first paragraph of the Parent Letter please insert the Reduced and Paid prices for breakfast if your local school board decides not to cover the funding for reduced price breakfast the entire school year. If the local board decides to fund reduced priced breakfast then you must enter the price for a Paid breakfast only.

In the event that the local board has not decided then you must include both Reduced and Paid prices for breakfast.

### **Reminder**

The 2012-2013 Income Eligibility Guidelines have been released and should be included in the Free and Reduced Family School Meal Application and Verification Form packet.

If you have questions about the application packet or the process of approving Free and Reduced Price School Meals Applications, please contact Pam Sheets at [pamela.sheets@dpi.nc.gov](mailto:pamela.sheets@dpi.nc.gov) or by telephone at (919) 807-3509.

 = **12-13 f&r app.doc**

 = **f&r checklist .doc**

## **Rachel Ray's Yum-o! Healthy School Meal Contest**

*Presented by the Alliance for a Healthier Generation, School Nutrition Association and the Yum-o organization!*

**CALLING ALL SCHOOL NUTRITION PROFESSIONALS!** The Alliance for a Healthier Generation is searching for your innovative, delicious, healthy school lunches. We know you work hard every day to put together healthy and delicious school meals for your students. So send in your best healthy tray – including meat/meat alternative, bread/grain, vegetables and fruit – and get the chance to win a trip to New York City to watch a taping of the Rachael Ray show and to be featured in School Nutrition Magazine.

The Alliance for a Healthier Generation, the School Nutrition Association and Rachael Ray's Yum-o! organization are a few of your biggest supporters and are joining efforts to shine the spotlight on creative meals from school nutrition professionals like you all across the country.

Be creative and give us your best. This is no time to be shy. Meals will be judged on nutrition, appeal to students, ease of replication in schools and presentation.

All submissions must be on the Alliance for a Healthier Generation website, [www.healthiergeneration.org](http://www.healthiergeneration.org) by is **June 15, 2012**.

**Michelle Owens**

Alliance for a Healthier Generation

Founded by the American Heart Association and the William J. Clinton Foundation

T 252.473.3776

M 561-596-3699

[www.HealthierGeneration.org](http://www.HealthierGeneration.org)

The Alliance for a Healthier Generation:

- Supports more than 14,000 schools and the lives of more than 9 million students through its Healthy Schools Program
- Activates more than 2.5 million teens and tweens to commit to eat better, move more and serve as leaders to their peers.
- Facilitated an 88% reduction in beverage calories shipped to schools between 2004 and 2009 through a groundbreaking agreement with the beverage industry.

A flyer promoting this contest is attached for your convenience.

 = [rr-yumo.pdf](#)

## **\*\*REMINDER\*\* School Grants for Healthy Kids**

### **APPLICATION DEADLINE: May 5, 2012.**

Through partners such as Kellogg's and the Walmart Foundation, Action for Healthy Kids is pleased to release its School Grants for Healthy Kids opportunities for the 2012-2013 school year. Over 500 schools will be awarded funds that will range from \$1,000 to \$5,000 (average \$2,000) with significant in-kind contributions from Action for Healthy Kids in the form of people, programs, and school nutrition expertise. Several grants are being offered, each with a specific area of focus. You may select multiple program areas, but the average grant size will remain at \$2,000. We encourage you to please take a moment apply.

For more information and to apply visit:

[www.actionforhealthykids.org/upcoming-events/grant-opportunities/school-grants-forhealthy.html](http://www.actionforhealthykids.org/upcoming-events/grant-opportunities/school-grants-forhealthy.html)

 = [sch grant info.pdf](#)

## **Vacancy Announcement**

Cabarrus County Schools is in search of a **Child Nutrition Director II**. Please review the attached vacancy announcement for more details.

 = [cabarrus vac.pdf](#)

## School Nutrition Employee Week



May 7 – 11, 2012 is School Nutrition Employee Week. This is a great opportunity to recognize and celebrate the people that make the school meals programs a success. The School Nutrition Association has provided information and resources for recognizing school nutrition employees at:

[http://www.schoolnutrition.org/Level2\\_SNEW2012.aspx?id=16922](http://www.schoolnutrition.org/Level2_SNEW2012.aspx?id=16922).

## 2012 Seamless Summer Option Training

NCDPI Child Nutrition Services is conducting several webinar trainings for NC School Food Authorities (SFA) that **anticipate** participating in the Seamless Summer Option (SSO) for the summer of 2012. Even if a SFA has attended a previous SSO training, the 2012 SSO training is **required** as well. Janice Ezzell, Training Coordinator for Child Nutrition Services, will be conducting the training. For your convenience, the SSO training is being offered through "GoToMeeting" webinar format. All that is needed to participate is a completed registration (in advance), a phone line, and a computer with internet access. Once registered, participants will be provided with the phone number and the website and login information to participate in the training. A total of six (6) GoToMeetings have been scheduled. Each webinar will be conducted using the same agenda and PowerPoint presentation. The remaining dates and times are as follows:

<b>Wednesday, April 18, 2012</b>	<b>9:00 A.M. – 10:00 A.M.</b>
<b>Thursday, April 19, 2012</b>	<b>3:00 P.M. – 4:00 P.M.</b>
<b>Tuesday, April 24, 2012</b>	<b>9:00 A.M. – 10:00 A.M.</b>
<b>Thursday, May 3, 2012</b>	<b>2:00 P.M. – 3:00 P. M.</b>

If you anticipate applying to participate in the SSO for the summer of 2012, a **Child Nutrition Administrator** must plan to participate in one of the required training webinars. Other Child Nutrition Staff and School Administrators may also participate in the training if they choose. The webinars are limited to 25 phone lines including the presenter. However, if your phone has a "speakerphone" with a mute option, multiple people can participate from one phone line providing the computer screen is visible to all.

**Please complete the electronic registration form by going to the link below and selecting the webinar you wish to participate in:**

**<https://onece.ncsu.edu/search/publicCourseSearch.do?method=searchPAOnly&programAreaId=54369&showInternal=true>**

Once you have registered, Ashley Schwed will send you a confirmation with the webinar link and phone number to participate. If you have questions after you submit your registration form, please contact

Ashley at 919-515-8185 or at [ashley\\_schwed@ncsu.edu](mailto:ashley_schwed@ncsu.edu)

If you have general questions about the training, please contact Janice Ezzell at 910-833-6750 or via e-mail at [Janice.ezzell@dpi.nc.gov](mailto:Janice.ezzell@dpi.nc.gov) and she will respond to your inquiry.

*The NCDPI appreciates every School Food Authority's interest in feeding students during the summer months. It is a great service to every community!*

## Weekly Q&A – Procurement – Rebates, Discounts, Allowances and Incentives

### QUESTION

Must a vendor disclose information related to rebates, discounts, allowances or incentives they receive from a supplier for products sold to a School Food Authority (SFA)? Are vendors required to return the full amount of rebates, discounts, allowances or incentives to the SFA?

### ANSWER

Yes to both questions. Because SFAs must use nonprofit school food service account funds to pay only for allowable costs – those costs net of all discounts, rebates and other applicable credits, USDA Policy Memo SP 01-2011 directs that all cost reimbursable contracts (including contracts with cost reimbursable provisions) disclose and remit to SFAs any/and all rebates, discounts, allowances or incentives they receive from a supplier for products sold to the SFA. These regulations are in place to ensure that SFAs receive the full benefit of any discounts, rebates or other applicable credits arising from purchases made under cost reimbursable contracts on behalf of the school meals programs. As such, it helps ensure that limited school meals program resources are used as efficiently as possible.

When developing bid specifications for cost reimbursable contracts, it is critical to include language in the bid document that direct prospective vendors to disclose and return to the SFA all rebates, discounts, allowances and/or incentives received from a supplier for products sold to the SFA. It is critically important not only that all cost reimbursable contracts include the required provisions as described above, but that the contract provisions are monitored and enforced by the SFA.

Please contact your Regional Child Nutrition Program Consultant should further information be needed.

## RECALL NOTICES

*We are aware that the recall notifications we receive may or may not pertain to any public or charter schools in North Carolina. However, we strive to keep you as well informed as possible by posting any recalls that could potentially cause problems in your school meal programs. Please be sure to review the official recall notices at the web locations provided. Should a recall apply to items currently in your inventory, please follow the instructions provided in the recall notice.*

## Bagged Lettuce

Dole Fresh Vegetables is voluntarily recalling 756 cases of DOLE® Seven Lettucenes salad with **Use-by Date of April 11, 2012**, UPC code 71430 01057 and Product Codes 0577N089112A and 0577N089112B, due to a possible health risk from *Salmonella*. Dole Fresh Vegetables is coordinating closely with

regulatory officials. No illnesses have been reported in association with the recall. The Product Code and Use-by Date are in the upper right-hand corner of the package; the UPC code is on the back of the package, below the barcode.

No other Dole salads are included in the recall. Only the specific Product Codes, UPC codes and April 11, 2012 Use-by-Date of Seven Lettuces salads identified above are included in the recall. Consumers who have any remaining product with these Product Codes should not consume it, but rather discard it.

For more detailed information pertaining to this recall, please click the link below:

<http://www.fda.gov/Safety/Recalls/ucm300414.htm?source=govdelivery>

## ***Congratulations! New Moms in the West***

Congratulations to Heather Calhoun, who is the Child Nutrition Director for Mitchell County, gave birth to a baby girl on April 10. Her name is *Ella LaShay*.

Also Jenny Bethel, Child Nutrition Director of Clay County, gave birth to a baby boy. We don't have the date of birth, but his name is *Jack Aubrey*.

Again, **CONGRATULATIONS** to the new moms! We wish you the best.

## ***Mark Your Calendar***

May 10 (Thursday) ..... Monthly Claim for Reimbursement Due  
May 15 (Tuesday)..... Fresh Fruit & Vegetable Claim for Reimbursement Due  
May 28 ..... Memorial Day (Holiday – State offices closed)  
May 7-11 ..... School Nutrition Employee Week  
April 10 (Tuesday)..... Monthly Claim for Reimbursement Due  
June 15..... Deadline for Submission of 2012-13 Agreement Renewal  
June 20-22..... NC School Nutrition Association Conference

## **TRAINING**

April 17 (10:00 am – 11:00 am)..... 2012-13 F&R School Meals Application & Verification Form Packet  
April 18 (9:00 am – 10:00 am) ..... Seamless Summer Option  
April 18..... Financial Management Workshop

April 19 (3:00 pm – 4:00 pm) ..... Seamless Summer Option

April 24 (9:00 am – 10:00 am) ..... Seamless Summer Option

May 3 (2:00 pm – 3:00 pm) ..... Seamless Summer Option

May 14 ..... NC Procurement Alliance Member Meeting/Bid Opening

**\*\* REMEMBER** – Anytime the 10<sup>th</sup> falls on a weekend the actual due date for the claim for reimbursement is the next business day which is usually Monday. In the event that the following Monday is a holiday then the due date moves to the next business day. With that said, the CN Technology system is programmed to flag any reimbursement submitted after the 10<sup>th</sup> with the “10 day” error message (Error Code 1401). The NCDPI Child Nutrition section and the Claims section are fully aware of this and the Claims department will automatically override that error message for any claims submitted in this time period. **NOTE:** This also applies to the Fresh Fruit and Vegetable Program for which the claim for reimbursement is due on the 15<sup>th</sup> of each month.

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